

***CAPITAL PLAZA HOTEL***

***54 Iancu de Hunedoara Blvd.***

***011745, District 1, Bucharest,***

***Romania***

***www.capitalplaza.ro***

HOTEL BOOKING FORM for GRP-IAEA COURSE PARTICIPANTS

AT CAPITAL PLAZA HOTEL, Bucharest, Romania

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| Please book your room , filling in the following details: | | | | | | | | | | | | | | | | | | | | | | |
| Guest name: **First Name:** | | | | | |  | | | | | | **Last Name:** | | | | | |  | | | | |
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| Company Name: | | | |  | | | | | | City, Country: | | | | | | |  | | | | | |
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| **Telephone Number:** | | | | |  | | | | | **E-mail:** | | | | |  | | | | | | | |
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| **Check-in** | | |  | | | of July, 2018 | | | | | | | **Check out** | | | | |  | | | of July, 2018 | |
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|  | | **Standard Single Room**  **68 euro / night / room** | | | | | | | |  | | **Standard Double Room**  **80 euro / night / room** | | | | | | | | | | |
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| Note: Rates are in EUR per room, per night and are inclusive of: **full Buffet Breakfast, all taxes included, access to the Gym, Internet wireless, access to Business Center.** | | | | | | | | | | | | | | | | | | | | | | |
| Rooms and special rates are available until **June 22nd 2018**; after this date it will be possible to book a room only upon request and according to availability. The contracted prices are available only for the invited group and only with the above mentioned code word (name of event).  To book this special group rate, you need to guarantee the room reservation with a valid credit card or by pre-payment.  ***We can arrange transfer service from the airport at 25 euro/transfer. If you need this service please fill in the details bellow:***  ***Airport- Hotel: Flight number:.................../ hour of landing:......................***  ***Hotel –Airport: Flight hour of departure ..............................*** | | | | | | | | | | | | | | | | | | | | | | |
| **I confirm my booking with the following credit card:** | | | | | | | | | | | | | | | | | | | | | | |
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|  | American Express | | | | |  | Visa | | | |  | | | | Eurocard/ MasterCard | | | | | | | | |
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| **Card Number:** | | | |  | | | | | | **Expiry date:** | | | | | |  | | | | | | | | |
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| **CVC Code:** | | | |  | | | |  | | | | | | | |  | | | | | | | | |
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| |  |  | | --- | --- | | **Card holder name:** |  |   **Changes/cancellation of your reservation:** | | | | | | | | | | | | | | | | | | | | | | | | |
| You will receive by e-mail a confirmation from the hotel after we will receive your form.  Please note that it is the guest’s responsibility to inform the hotel directly of any changes/cancellation.  In case of no show or late cancellation (72 hours prior to the date of check-in), one night of accommodation will be charged to your credit card.  You will pay for your room when arriving, by card or cash in local currency –Lei (RON).  The hotel invoice will be issued in RON with a conversion into Euro and USD made at the hotel exchange rate | | | | | | | | | | | | | | | | | | | | | | | | |
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| **Please return the filled form until June 22nd 2018 to Capital Plaza Hotel at: larisa.popa@capitalplaza.ro** | | | | | | | | | | | | | | | | | | | | | | | | |